

# NEW HOMEOWNERS CHECKLIST



## BEFORE THE MOVE

### ORGANIZE IMPORTANT DOCUMENTS

- Birth certificate
- Social Security card
- Marriage certificate
- Passport
- Title/Mortgage
- Insurance (home, car, medical)
- Medical files
- Bank account

### PACKING

- Collect Boxes
- Ask Family/Friends to save boxes
- Call local stores for boxes
- Save packing materials
- Label boxes by room

### SCHEDULE MOVERS

- Get prices on movers or rental vans
- Check availability

### CHANGE ADDRESS

- USPS mail forwarding
- Utility companies
- Employer
- Credit cards
- Doctors
- Insurance
- Other bills

### CANCEL SERVICES

- Utilities - cancel/final meter reading
- Internet
- Cable
- Return any internet/cable equipment

### APPLIANCES

- Disconnect and clean oven and stove
- Defrost freezer and clean refrigerator
- Disconnect water and clean washer
- Disconnect and clean dryer

## AFTER THE MOVE

### CLEAN

- Ceiling fans
- Light fixtures
- Walls
- Light switches
- Doors and door frames
- Windows and window frames
- Sinks
- Toilets
- Tubs/showers
- Appliances
- In, above and under any cabinets
- Any built-in storage units
- Closets
- Floors

### CHANGE LOCKS

- All doors
- Garage, including opener

### SAFETY EQUIPMENT

- Test smoke and CO detectors
- Replace batteries
- Test/replace fire extinguishers
- Find water shut off valves
- Find circuit breakers

